

**ELK GROVE COMMUNITY SERVICES DISTRICT
MINUTES OF A REGULAR BOARD MEETING
Tuesday, June 1, 2004 – 6:30 p.m.
EGCSD Administration Building**

ATTENDANCE:

Directors present included Gerald Derr, Doug McElroy, Elliot Mulberg, Pat Perez, and Elaine Wright.

General Manager Rita Velasquez, Administrator of Parks & Recreation David Wigginton, and Administrative Services Director Jeff Ramos were also in attendance. Chief Keith Grueneberg was excused.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President Perez called the meeting to order at 6:30 p.m.
2. David Wigginton led the Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. NONE

C. COMMUNICATIONS FROM THE PUBLIC

1. NONE

D. DEPARTMENT HEAD REPORTS

1. General Manager – Rita Velasquez reported the May revision of the State budget proposed by the Governor’s office exempts fire, police, hospital, health care, and library districts from the ERAF shift. It is still unknown whether the Legislature will approve it as proposed. If they do, the enterprise districts will be responsible for \$225 million, instead of the \$200 million and non-enterprise districts will pay \$125 million instead of \$150 million. The Governor’s office has agreed to include strong, constitutional protection of local government revenues, in addition to backing some mandate relief for the future; a general letter will be sent to the Legislature asking them for their support.

The Elk Grove City Council has approved the conceptual park plan for Laguna Ridge at their last meeting, increasing the amount of parkland dedicated from 5 acres per 1,000 people to 7 acres per 1,000 people. Staff continues to work City staff on streamlining the plan submittal process and the Emergency Services Plan.

Work progresses at the Wackford Aquatic and Community Complex, with 99% of the glass work completed; the drywall has been completed; a third of the interior of the building has been painted; 75% of the tile on the walls and floors in the Community Center’s side has been done, as well as all T-bar grids; work is continuing on the pools; electrical and plumbing finish work continues; the snack bar has been stuccoed and dry-walled; the irrigation system is mostly done around the perimeter of the outside of the parking and landscaping may start between the street and the parking lot in the next few days.

At the Elk Grove Park Pavilion, the roof is about 95% done and the flooring has been removed and is being prepped for the new floor. Staff continues to oversee the remodel work at the Senior Center. The Elk Grove Historical Society has agreed to hire an engineer to address the wall problem at the Elk Grove Hotel site at Elk Grove Regional Park. The roof work for the Town Hall has been scheduled for July. Drawings have been completed for the installation of a modular restroom at the Rec Center.

2. Fire Department Report – Due to Chief Grueneberg’s absence, General Manager Velasquez gave the following report for the Department: the interview process of firefighters and firefighter/paramedics will wrap-up this week; EMS and Training completed their move to the Training Facility; the pump for the swift water rescue has been removed and transported to Oakland for repair; temporary quarters have been moved and placed at Station 74 – the documents for the remodel are in construction phase, with 95% design review completed; and Station 72 is in the construction document phase.

Crews participated in the Western Festival parade on May 1st and 2nd, with the medic bike team providing first aid assistance during the Festival. They also hosted helicopter visits from REACH and H2O, staffed Sparky Soot Camp, and provided several live action demonstrations. For the month of May, crews hosted eight fire station tours, made seven school visits, visited two community events in local neighborhoods, conducted three rides to school on a fire engine, and hosted two grand opening celebration events at the training facility.

Finally, Rita stated an offer has been made to one of the final three candidates interviewed for the Com Center Manager position. They are expecting an answer by the end of the week.

3. Administrative Services Department – Jeff Ramos stated staff has finalized the preliminary budgets, which will be forwarded to the Board for approval at the June 22 meeting. Staff is working with EPS on updating the park and fire development fees for East Franklin and continues to work with the City on the updating of EDUs. The prepayment of the Wackford loan was completed; it is anticipated another payment will be made in July. Jeff stated the CSDA governance training he attended last month was a very good training. He also attended the May 25th Board of Supervisors’ meeting where discussion of the remaining monies in the Mello–Roos District for West Laguna was discussed, and funding for Hawkins Park and funding for landscaping on the Laguna Boulevard bridge (at Babson Drive) was officially approved.

Staff continues to work with R&S on billings for the Training Facility and the Wackford Complex, and is working on securing the financing for Station 72 out of the East Franklin finance plan.

4. Parks & Recreation Department – For the month of May, David Wigginton reported 73 participants requested financial assistance through Operation Clyde for a total of \$4,545. The month of May was the start of swim lessons at the Elk Grove Pool, with the first two sessions filling almost every class. Playoffs have started for the softball league, where the top four teams of 17 adult softball leagues competed for respective titles. The Teen Action Committee is underway, with the 12 members busy planning a Teen Beach Party and Dance at the Elk Grove Pool. Community Play Day and Family Fun Kite Night proved to be very popular. And the first park dedication of season was held honoring Ida Fleming.

The Maintenance Division completed 190 work orders; prepped 270 ball fields; pruned 265 trees; mowed weeds for firebreaks; replaced irrigation valves and repaired a large main water line at Elk Grove Park; and cleaned, painted and finished repairs at the Elk Grove pool facility just in time for opening day.

The Planning and Design Division reviewed 15 projects for the month of May. Building permits have been approved for the Jones, Johnson, Rau, and Strong Park restrooms, now being fabricated. Construction documents are nearing completion for Miles, Willard, Caterino, and Amundson Parks; with construction management by staff for the Keema, Kramer, Bradford, Lewis, Berens, Rau, and Johnson Parks.

The Advance Planning Division reviewed seven projects. Staff met with the City of Elk Grove planning staff, the City Trails Committee, and several Camden residents to discuss a request to have a pedestrian/bike trail connecting Camden residents to Cal Fit on Bond Road. Finally, Disaster Preparedness kits were inventoried at all sites; supplies were ordered to restock existing kits and to prepare new kits for the Wackford Aquatic/Community Complex, and the Johnson Park Rec Center.

E. CONSENT CALENDAR

1. The Board approved the minutes of the May 18, 2004 regular Board meeting. McElroy-Derr, unanimous.
2. The Board received and filed the in-lieu/developer fee report for the period July 1, 2003 through April 30, 2004. McElroy-Derr, unanimous.
3. The Board approved Resolution No. 2004-31, in honor of Fred H. Jungkeit for his contributions to the Elk Grove community. McElroy-Derr, unanimous.
4. The Board approved Resolution No. 2004-34, in honor of Jean & Lyndon Hawkins for their significant contributions to the Elk Grove community. McElroy-Derr, unanimous.
5. The Board approved the Park Development Agreements for the Gilliam Meadows Project in East Franklin with Reynen & Bardis Development, and the CSAA Condominium Project in Laguna with William Lyon Homes. McElroy-Derr, unanimous.
6. The Board authorized staff to proceed with two requests for proposals (RFPs) for catering and janitorial services at the Barbara Morse Wackford Community and Aquatic Complex. McElroy-Derr, unanimous.
7. The Board approved Deed Resolution Nos. 2004-37 through 2004-55, accepting various parkland deeds, landscape corridor deeds, and an easement for a multi-use trail in the East Elk Grove Powerline Corridor. McElroy-Derr, unanimous.

F. ADVERTISED PUBLIC HEARINGS

1. NONE

G. PUBLIC HEARINGS

1. NONE

H. STAFF REPORTS

1. The Board approved the admission and rental fees for the Elk Grove Pool and the Wackford Aquatic Complex projecting a 65% cost recovery rate with the understanding this would not change the District's Master Plan, which states that the projected cost recovery rate *goal* would be 75% of the cost for programs offered. Derr-Wright, unanimous.
2. The Board approved to expand the resident priority registration system that allows residents living within the Elk Grove CSD boundaries to register for recreation programs prior to non-residents. Staff will provide a list of high-demand programs and the window of opportunity, which will be offered for priority registration. Wright-Derr, McElroy, Perez - yes; Mulberg - no.

3. The Board received a presentation on the process and development of the draft Recreation Service Master Plan from Barbara Harison, the consultant hired to prepare the Plan. The Board expressed their appreciation to Ms. Harison and staff for their extensive research, validating the fact the District is well on its way to implementing programs to meet the needs of the community. With a recommendation by Director Mulberg to include verbiage in the plan that the new District programs implemented will not compete with services provided by private businesses, the Board approved the Recreation Service Master Plan. Mulberg-Wright, unanimous.
4. The Board waived the first reading of Ordinance No. 9, establishing park regulations for the Elk Grove Community Services District; and authorized staff to set an Advertised Public Hearing for Tuesday, July 6, 2004 at 6:30 p.m. in the CSD Board Room to adopt Ordinance No. 9. Derr-Wright, unanimous.

I. BOARD OF DIRECTORS BUSINESS

1. The Board approved rescheduling the regular EGCSO Board meeting from June 15, 2004 to June 22, 2004. Mulberg-Derr, unanimous.
2. The Board approved continuing the Public Hearings previously scheduled for June 15, 2004 to June 22, 2004 at 6:30 p.m. in the CSD Board Room to: 1) revise by Board Resolution the District's ambulance fee schedules; and 2) adopt the revised fee schedule for Ordinance No. 8, Cost Recovery for Various Parks & Recreation Department Services. Mulberg-Derr, unanimous.
3. The Board affirmed President Perez's appointment of Elliot Mulberg to the Senior Center Board effective July 1, 2004. Derr-McElroy, unanimous.
4. Fire Committee - Director McElroy expressed his appreciation to staff in providing the opportunity for government officials to experience the Training Facility.
5. Parks and Recreation Committee - Director Wright stated items covered at recent Committee meetings were discussed and approved earlier tonight.
6. Budget/Finance/Insurance Committee - Director Mulberg stated a Budget Committee meeting is scheduled next Tuesday to discuss the Parks & Recreation Department's budget.
7. Policies & Procedures Committee - Director McElroy - No report.
8. Strategic Planning Committee - Director Derr - No report.
9. Fire Communications Board - Director Derr - No report.
10. Senior Center Board - President Perez stated the Board met on May 25th, with much of the time spent discussing the on-going remodel at the Senior Center; the work should be completed by the end of the month. As a result of on-going work, program attendance is down significantly. The Senior Center staff is seeking grant funding from various government entities to provide shuttle service for area residents.
11. Local Agency Formation Commission (LAFCo) - Director Mulberg stated the Commission will meet tomorrow to discuss Florin Resource Conservation District's request to join the Water Forum.
12. Sacramento County Treasury Oversight Committee - Jeff Ramos attended the May 7 meeting, where the Independent Accountant's Report for calendar year 2003 was reviewed and found to be in full compliance. The March 30, 2004 quarterly reports for the Pool Fund and the Standards and Poors were also reviewed and found to be in compliance.
13. Miscellaneous Reports - President Perez and Director McElroy commended the Fire Department hosting the Firefighting 101 event at the new Training facility, giving local government officials an insight into what firefighting is really all about.

J. COMMUNICATIONS FROM THE PUBLIC

1. NONE

K. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

1. Director McElroy requested a complete analysis and inventory of land and open space within the East Franklin Specific Plan to meet the increasing demands for sports fields.
2. Director Mulberg asked the Policies and Procedures Committee consider establishing an ad-hoc committee of the full Board to discuss items of broader interest in greater detail before agendaizing them for Board action at regular Board meetings.

L. ADJOURNMENT TO EXECUTIVE SESSION

1. President Perez adjourned to an Executive Session at 9:23 p.m.

M. EXECUTIVE SESSION

President Perez opened the Executive Session at 9:30 p.m. regarding the following item:

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION –
TITLE: GENERAL MANAGER
(Government Code Section 54957)

N. REOPEN REGULAR MEETING

1. President Perez reopened the Regular Board Meeting and announced the Board has accepted the retirement letter from General Manager Velasquez. McElroy-Derr, Mulberg, Wright – yes; Perez – no.

O. ADJOURNMENT

With no further business, President Perez adjourned the regular meeting at 10:17 p.m.

Respectfully submitted,

Rita K. Velasquez
Secretary of the Board